

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT No. 1
Bridgewater Township
PO Box 109, MARTINSVILLE, N. J. 08836

Martinsville Station # 1
Martinsville, NJ
December 13, 2011

Minutes of the December 13, 2011 Meeting

The meeting was called to order at 8:00 pm by Chairman Rose, who gave notice of the Sunshine Law requirements.

Present were Commissioners: Mr. Rose, Mr. Lichtig, and Mr. Kalafsky and Mr. Van Nostrand. Also present was Assistant Chief John Kovacs. Mr. Durant was not in attendance.

The minutes of the November 2011 meeting were approved. Motion made by Mr. Lichtig second by Mr. Van Nostrand and passed.

The Treasurer's report for November and as of December 13, 2011 was presented, motion made by Mr. Lichtig, second by Mr. Kalafsky and passed. The bills for October were presented and approved. Motion made by Mr. Lichtig and second by Mr. Kalafsky and passed.

The meeting was opened to the public at 8:05 PM.

- Robert Forsyth stated that for many years he has been the liaison to the public, he provides a packet of information and one of the information hand outs is the incentive plan. He requested that the plan outline be updated particularly since the plan has changed.
- John Kovacs asked a question as a member of the public about the discussion held under "closed session" of the requirements to assume the position of Chief of the Department. He offered information that he found. Chairman Rose provided a letter dated November 14, 2011 that explains minimum fire officer recommendations.
- John Kovacs also requested an overview of the recent settlement claim against the Board of how the issue was resolved and what board members were involved. Chairmen Rose gave a brief overview and explained that the settlement was for legal fees and the settlement was handled by the insurance company and our attorney which was completed several months ago.
- John Kovacs further questioned the relationship with members of the board who are attending a Martinsville Fire department meeting or business meeting and if there are any restrictions or guidelines. Chairmen Rose advised that there are no restrictions of board members attending FD Meetings and when board members attend fire department meeting or functions they are acting as members of the fire department.
- John Kovacs presented an OPRA (Public Records Request)
- No other comments from the Public at this time

Correspondence:

- Chairman Rose, two board members and the chief officers received an e-mail from Greg Durant that effective immediately (November 11, 2011) he will no longer be able to fulfill his duties as Secretary of the Board. He will stay on as board member for the remainder of his term. Mr. Kalafsky will assume the responsibility.
- Budget and election time table.
- Government Census form.
- DMV Registration 101 received and hand delivered to Captain Cowley.

The Chief's report for November 2011 was distributed / no questions.

A motion was made by Mr. Van Nostrand to accept the chief's report second by Mr. Kalafsky and approved.

Old Business

Martinsville Rescue Squad: No Report, no Representative.

Insurance: Chairman Rose received the certificate of insurance and will be on file. Mr. Forsyth's life insurance enrolment was submitted.

Membership and Personnel: New Junior member; Kasper Kucharski responding to Station #2

Trucks Out of District: None at this time.

Bridgewater Joint Board: No report at this time.

Firefighter Incentive: All Members received an incentive report prepared by Doug Wright; Doug explained how the plan is calculated by points and the associated dollar amount. Doug Wright will be certificating the report. A question was asked if there is an appeal process if someone questions the assigned points. A motion was made by John Lichtig and seconded to wait until Wednesday for the checks to go out so Doug can do one last check with the members. Motion was approved. LOSAP Program was discussed.

New Development: No report.

Long Range Planning: No report.

Vehicle Training: Ongoing

Retired Equipment: The report will be reviewed and discussed at the January meeting.

Station No 2. Addition: All inspections passed and complete waiting for the final Certificate of Approval document.

New Business

Budget: No question on the budget, same as last year zero growth budget.

District #1 Budget Resolutions were read, approved and signed. On January 10, 2012 there will be an open public hearing on the budget in conjunction with the meeting.

Lease: Waiting for the formalized letter on the lease

Driving: The Chief addressed all drivers and those specifically mentioned were spoken to.

Officer Qualification Qualifications and recommendations were discussed and that Mr. Bradley and Mr. Cowley will provide IML certificates by January 1, 2012. Other recommendations are also under discussion and encouraged to comply with the state recommendations. A consistency policy and minimum requirements and recommendations were also discussed by Asst Chief Kovacs and others.

Suspension of FF Jeff Koerner A 30 day suspension for disobeying a direct order from an officer; an appeal is pending. No other items about this matter were discussed.

No other business of any kind was requested; nothing said; motion to adjourn at 8:43 pm

Respectfully submitted,

James J. Kalafsky

Maritime Bay Volunteer Fire Department						
Chief's Report						
December 01						
Event No.	Date	Address	Staff Members	M/F	ITF Cost	Total Hours
					Michael And Company	
836	12/17/2011	Harlow School	8	F	4.0	
836	12/18/2011	1800 Washington Valley Rd (Marionville Mo)	8	F	4.0	
837	12/18/2011	1288 Mc. Henry Rd	11	M	11	
838	12/18/2011	8 Tulane Circle	11	M	8.0	
838	12/17/2011	1800 Brown Road	8	M	8	
840	12/18/2011	Chico Rd/Washington Valley Rd	18	M	9	
881	12/18/2011	1200 Glasgow Hwy	18	F	7.0	
882	12/18/2011	1800 Washington Valley Rd - Brooksville Station	18	F	8	
Total Fire Calls						88
Training/Other Hours Detail						
12/17/2011		Truck Check 1-180				1.0
12/17/2011		Truck Check 1-180				1.0
12/18/2011		Driver Training - JIS & Safety				4.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Truck Check 1-180				1.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Monthly 5-19 - Boardman Performance				80.0
12/18/2011		Fire Officer 1 Training - SCPPA				4.0
12/18/2011		Fire Officer 1 Training - SCPPA				10.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Truck Check 1-182				1.0
12/18/2011		Truck Check 1-180				1.0
12/18/2011		Truck Check 1-180				1.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Monthly Truck Check - Station 2				8.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Truck Check 1-181				1.0
12/18/2011		Truck Check 1-180				1.0
12/18/2011		Truck Check 1-181				1.0
Total Training						106.0
Meetings						
12/17/2011		Preliminary Board of Review Meeting				4.0
12/17/2011		Fireman's Relief Team Meeting				10.0
12/18/2011		Monthly Meeting				80.0
12/18/2011		Communications Meeting				4.0
12/18/2011		Board of Review Meeting				7.0
12/18/2011		Executive Officers Meeting				8.0
Total Meetings						113.0
Total						211.0

12/01/2011	S&S	
12/01/2011	Project Total Order Request	5.0
12/01/2011	Project submittals - monthly charge	9.0
12/01/2011	Project retainer	9.0
12/01/2011	Follow up service for chapter 2	6.0
12/01/2011	Service & presentation maintenance - 85	4.0
12/04/2011	NetNet 1.00	1.0
12/04/2011	NetNet 1.00	1.0
12/04/2011	NetNet 1.00	1.0
12/04/2011	NetNet 1.00	1.0
12/04/2011	NetNet 1.00	1.0
12/04/2011	NetNet 1.00	1.0
12/04/2011	Project retainer to maintenance	1.0
	Total S&S	38.0